

Commitment to safeguarding children and young people at Manningham YMCA in child friendly language

We at Manningham YMCA believe children who participate in our programs should:

- feel comfortable
- be cared for
- feel safe and be safe.

Everyone who works here does their best to make sure children here are protected from any harm.

It is not okay for anyone to hurt your feelings or your body.

It is okay for you to say NO to an adult if they ask you to do something that makes you feel unsafe or uncomfortable.

If you ever feel unsafe or uncomfortable we will listen to you and act to help you.

It is always okay to tell someone if you are not feeling comfortable or safe or if you have been hurt.

If you are unhappy with the way you are being treated please tell a staff member or a parent.

Manningham YMCA welcomes all children into our programs. It doesn't matter where you were born, or what language you speak at home, or if you have a disability.

Rules for staff

We have rules for our staff so that you are always safe at Manningham YMCA. (Staff are people who work at Manningham YMCA)

Everyone who works here:

- Looks out for children to make sure they are safe and comfortable
- Will check that kids under ten have an adult or other supervisor looking after them at all times
- Wears a uniform and/or a name tag
- Makes rules that are fair and that you can understand
- Is not allowed to yell at children in an angry way or be grumpy towards you
- Will explain to you if you have broken a rule
- Needs to get the permission of your parents or guardians to take you on an excursion

- Will help you if you ask for help
- Is not allowed to contact you when you are not at the centre
- Is not allowed to give children lifts
- Plans and adapts our programs so that they suit all children

Responsibilities of children

Children also have responsibilities when they come to a Manningham YMCA program. These are:

- Treat other children and adults with respect
- Listen to others and respect their opinions
- Children can choose their own friends but are not to stop other children from enjoying and participating in a program
- Don't tease or hurt other children
- Let a staff person or parent know if you are unhappy with the way you are being treated

Date 25/7/2013